



DECT IP Phone W73P

User Guide



Hardware Component Instructions



Speakerphone 

- Switches between the earpiece, earphone and speakerphone modes.
- Answers an incoming call.
- Places a call in speakerphone mode.

OK Button 

Confirm an action or go to the main menu with the OK button

Answer Button 

- Answers an incoming call.
- Enters the redial calls list.
- Places a call in earpiece or earphone mode.

TRAN Button 

Transfers a call to another party.

3.5mm earphone jack

Allows you to connect a standard 3.5mm earphone.

Soft Keys 

Access the function directly. It depends on the operating situation.

Voicemail Button 

Opens your voicemail and missed calls

On-hook Button/Power Button 

- Press briefly to return to the previous screen.
- Long presses in the menu screen to return to the idle screen.
- Long presses to turn the handset on or off when the handset is idle.
- Cancels actions or ends a call.
- Rejects an incoming call.

Mute Button 

Toggles mute feature on or off.

Your base station



Press the paging key to make your handset ring when you can't find it.

- Toggle through the registration mode.
- Reset the base station to its factory settings.



Check the base station's mode with the registration LED.

- Fast green flashes = the station's in paging mode.
- Slow green flashes = the station's in registration mode.
- Steady green light = a handset is registered to the base station.
- No light = there's no registered handsets.



Check your base station's connected to the internet with the network status LED.

- Slow green flashes = the station's offline.
- Steady green light = the station's connected to the internet.



Check power with the power indicator LED.

- Slow green flashes = the station's upgrading its firmware.
- Steady green light = the station has power.
- No light = the station doesn't have power.



Register handset



The handset that came with your Yealink W73H DECT IP phone is already registered. But you'll need to register any separate handset to a base station - you'll know you need to do this if the screen says 'Press base paging 2s then press OK'.

To register a handset:

- Press and hold the button on the base station until the flashes
- Press the **Reg** soft key on the handset.



















If this doesn't work, try registering from the handset:

- Press **OK**
- Select **Register Handset**
- Choose your base station from a list of nearby devices then press **OK**
- Once the handset's found it, press **OK** again.
- Enter the base station PIN (default: 0000).
- Press the **Done** soft key to finish registering the handset.

The handset screen will briefly show 'Handset Subscribed' and 'Base NOXXXX' (The 'X's represent the last four characters of the connected base station's unique Media Access Control, or MAC, address, so you know which of your base stations the handset is connected to.)


Once registered, its name and number will show on the home screen.

Screen icons

 Your registered handsets and their numbers	 This is a missed call
 Earpiece mode is on	 This is a placed call
 Headset mode is on	 This call is on hold
 You're using the speakerphone	 You are muted
 The keypad is locked	 Do not disturb is switched on
 You have voicemail	 This is an intercom call
 You're using silent mode	 This is an unassigned outgoing line
 This is a contact	 This is an anonymous call
 This is a received call	 Reject the anonymous call


Answering calls




When you receive an incoming call, the phone will ring and the screen will display the information of the incoming call. You can press the  to accept the call.

Answering a call when you're already in a call

When you are in an active call and an incoming call arrives on the phone, a call waiting tone beeps, and the incoming call information is displayed.

To answer the call, press the  to select the incoming call and select Answer.

Silencing an incoming call



You can silence a call to stop your phone from ringing. Even if you silence the call, the incoming call notification continues to be displayed on your phone. To do this, simply press  on the device when it is ringing.

Rejecting a call manually

To reject the call, simply press  when the phone is ringing.


Rejecting calls with Do Not Disturb (DND)

You can enable DND to reject all incoming calls automatically when you do not want to be interrupted.

1. Go to  > **Call Features > Do Not Disturb**
2. Select the directed line and press OK
3. Enable DND and confirm the action. The status bar will display 

Placing a call

Placing External Calls

To make a telephone call, simply enter the extension number or telephone number of your destination and press **OK** or 


Placing multiple External Calls

When you are in an active call you can put your call on hold and then place a new call.

1. Select New Call
2. Enter the extension number or telephone number and then press the **OK**


Placing a Call from the Call History

You can place calls to contacts from the History list, which contains the calls that were recently placed, answered, or missed.

1. Press History or go to **OK** > History
2. Select the desired call list
3. Highlight a contact and press the  or Send.

Placing a Call from the Directory

You can place a call to a contact directly from your directory.


1. Press **OK** > Directory
2. Select the desired directory
3. Highlight a contact and press the  or Send.

Redial

You can redial a call from the Redial list. The W73H stores the last 20 dialled phone numbers. When the redial list gets full, the handset will automatically erase the oldest entry when a new number is dialled.

Placing an internal call (Intercom)

Intercom is a useful feature in the office to quickly contact a colleague. Intercom calls are made between handsets registered to the same base station.

To place the call, go to **OK** > Intercom and select the desired handset or All Handsets and select **OK** or the  key. Selecting All Handsets will ring all other registered handsets to that base station simultaneously.

The following types of auto intercom feature are available:

1. **On (Beep On):** The handset answers an intercom call automatically and plays a warning tone.
2. **On (Beep Off):** The handset answers an intercom call automatically without a warning tone.
3. **Off:** Auto intercom feature is off. You need to answer an intercom call manually.



To select which auto intercom you wish to use, go to **OK** > Settings > Telephony > Auto Intercom and select the desired option.

Placing an Internal Call during an External Call

During an external call, you can place a call to an internal line. To do this, complete the following steps:

1. Select Options > Intercom
2. Select the Desired Handset and press **OK** or Send

Muting / Unmuting Audio

Simply press  during a call to mute the microphone, and then press the  again to unmute the handset.


Call Hold & Resuming a call

When you are in an active call, simply press **Options > Hold** to place a call on hold, and then select **Resume** to resume the call.

Call Forwarding

The types of call forwarding available are:

- **Always Forward.** Incoming calls are always forwarded. There is no prompt on the phone screen when the line receives an incoming call.
- **Busy Forward.** Incoming calls are forwarded when the line is busy.
- **No Answer Forward.** Incoming calls are forwarded if not answered after a period.


1. Go to  > Call Features > Call Forward.
2. Select the desired line.
3. Select the desired forwarding type and enable it.
4. Enter the destination number in the Target or Forward to field.
5. If you select the No Answer (No Answer Forward), select the desired ring time to wait before forwarding from the After Ring Time field.
6. Confirm the action.

Transfer Calls

During a call, you can transfer the call to another contact. You can use one of following:


- **Blind Transfer:** Transfer a call directly to the third party without consulting.
- **Attended Transfer** (Consultative Transfer): Transfer a call with prior consulting.

Blind Transfer

- Select **Options > Transfer**, or press  during a call.

- Enter the number you want to transfer the call to or select **Directory > Directory/History** to choose a contact.
- Press **TRAN or Transfer** to complete the transfer.

Attended Transfer

1. Select **Options > Transfer**, or press the  during a call.
2. Enter the number you want to transfer to and dial out.
3. After the contact answers the call, press the **TRAN key or Transfer** to finish an attended transfer

Local Conference

You can initiate a three-way (including yourself) conference calls with your contacts on the phone.



1. Place a call to the first party.
2. When the first party answers the call, select **Options > Conference**. The active call is placed on hold.
3. Dial the second party's number.
4. When the second party answers the call, select **Conf.** to invite two parties to join the conference.

Merging two calls into a conference

You can invite a held call into a conference call with the active call.

1. Place two calls on the phone.
2. Select **Options > Conference**.

Voicemail

1. Go to  > Voice Mail > Play Message or press the .
2. Select the desired line, and then press Select. The handset dials out the voice mail code using the selected line automatically.

Handset Settings

Screen Saver

The screen saver is designed to protect your phone screen. When the screen saver is enabled, an analogue clock will be activated and appear on the phone screen if the handset is idle for approximately 10 seconds.

1. Go to **OK > Settings > Display > Screen Saver**.
2. Press Change to select the Screen Saver check box (the default status is checked).

Changing the Brightness

When in **charger/out of charger** is enabled, the backlight will be turned off after the handset is idle for about 30 minutes when the handset is or is not in the charging cradle. When an incoming call arrives, a key is pressed or the handset status changes, the backlight is automatically turned on.

1. Go to **OK > Settings > Display > Display Backlight**.
2. Select the desired value from the Active Level field.
3. Select the desired value from the In Charger or Out Of Charger field.
4. Confirm the action.

Setting the Keypad light


You can enable the keypad light to illuminate the keypad keys when any key is pressed.

1. Go to **OK > Settings > Display > Keypad LED**.
2. Press Change to select the Keypad LED check box (the default status is checked).

Locking / Unlocking the handset

You can lock the device so that you can prevent accidental user of the handset. To do this, long press the **#** whilst the handset is idle until the phone prompts you that the device is locked. To unlock the handset, simply long press **#** again until the handset prompts you that it is unlocked.

Locating a handset

You can locate a misplaced registered using the base station by pressing  on the base station.



Renaming the handset

The handset will be named automatically if successfully registered to the base station. You can personalise the handset name.

1. Go to **OK > Settings > Handset Name**.
2. Edit the current name in the Rename/Phone Name field.
3. Confirm the action.

Silent Mode

You can enable the silent mode if you do not want to be disturbed. The handset will not ring when receiving an incoming call, but it will still display the incoming call information.

Simply long press the  until the phone displays "All Ring Tones Off". To turn silent mode off, simply long press the  again until the phone display "All Ring Tones On".